



**Buyer Pre-Closing Information**

**Property Address/ Description:** \_\_\_\_\_  
\_\_\_\_\_

**Will this be your primary residence?** Yes \_\_\_\_\_ No \_\_\_\_\_  
If no: Where will your primary residence be? \_\_\_\_\_

**Buyer(s) Name:**

Buyer One: \_\_\_\_\_  
*(As it will appear on Deed)*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ SSN/FEI: \_\_\_\_\_

Buyer Two: \_\_\_\_\_  
*(As it will appear on Deed)*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ SSN/FEI: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

**Is your post-mailing address the same as your current mailing address?** Yes \_\_\_\_\_ No \_\_\_\_\_

If no, what is your post-mailing address? \_\_\_\_\_

**Are you buying in an LLC, Corporation, Trust, or any other entity?** Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes," please list the name: \_\_\_\_\_

**Please email or fax the entity documents to us:**

**LLC-** Articles of Organization & Operating Agreement

**Corporation-** Articles of Incorporation & Corporate By-Laws

**Trust-** Trust Agreement

**Will all Buyer(s) be attending closing?** Yes \_\_\_\_\_ No \_\_\_\_\_  
If no, where do we mail your documents to sign? \_\_\_\_\_

**Homeowner's Insurance**

Homeowner's Insurance Company: \_\_\_\_\_

Agents Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Lender Information**

**1st Mortgage Lender**

**Company:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Estimated Payoff Amount:** \_\_\_\_\_

**2nd Mortgage Lender**

**Company:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Estimated Payoff Amount:** \_\_\_\_\_

**Please provide any additional information:**

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**For a smooth closing:**

**FUNDS** - All closing funds of \$5,000.00 or more must be wired. Failure to wire funds will cause a delay in closing. A link to download our wiring instructions will be provided prior to closing.

**IDENTIFICATION** - All Buyers must bring a valid, government-issued photo ID to closing.

**WE APPRECIATE YOUR COOPERATION AND LOOK FORWARD TO WORKING WITH YOU!**